

# Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Limetree Farm, Common Road, Shelfanger, Norfolk IP22 2DR

Tel: 01379 642763 email:bandf.pc@outlook.com

**Monday the 2<sup>nd</sup> of March 2020 at 7.15**

**at the Village Hall**

## **AGENDA**

- 1 Apologies
- 2 Declaration of Interests
- 3 To agree the minutes of the meeting of the 3<sup>rd</sup> of February 2020
- 4 Matters and Actions arising from the minutes

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10 minutes public speaking time

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- 5 District Councillor Report
- 6 County Councillor Report
- 7 Community Links – Report and Update by John Kemp and Mike Wakefield  
Plans for the Public Event
- 8 Highways - Ditch Restoration  
Other Highway Matters
- 9 Correspondence – CPRE membership
- 10 Planning –
- 11 Finance
- 12 Airfield Memorial – Update by Karl Traynier
- 13 Allotments - Confirming completion of outstanding items in respect of the Lease and Agreement  
Resolution to approve the Agreement and Lease to take effect from the 1<sup>st</sup> of April 2020  
Proposal to provide fencing materials
- 14 Any Other Matters
- 15 Date of next meeting



Mike Mortimer  
Parish Clerk

**Bressingham and Fersfield Parish Council**

**Minutes of the Meeting held on the 2<sup>nd</sup> of March 2020**

The meeting opened at 7.15 p.m.

**Present** Councillors – Chair, Dr A McMurray, Mr R Hewitt, Mr J Kemp, Mr K Traynier, Mr M Wakefield and Mr D Hodges. Also present were members of the AA and the clerk Mr M Mortimer.

- 1 Apologies**  
The clerk explained that he had failed to inform the District and County Councillor of the meeting in sufficient time.
- 2 Declaration of Interests**  
None
- 3 To agree the minutes of the meeting of the 3<sup>rd</sup> of February 2020**  
The minutes were agreed and signed
- 4 Matters and Actions arising from the minutes**  
Mr Traynier explained that the police were still checking whether the issue of the uncapped well was part of their remit.

**10 minutes public speaking time**

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No comments.  
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- 5 Report from District Councillor**  
Mr Easter was unable to attend
- 6 Report from County Councillor**  
Mr Spratt was unable to attend.
- 7 Community Link**  
Mr Kemp, Mr Wakefield and Mr Traynier reported on progress. The date for the public event had been agreed as the 3<sup>rd</sup> of May and that a number of local groups were being approached and asked to attend. It was felt that there should be an introduction from the platform but that a “mix and mingle” should follow. The next step was to be a further meeting with Mark Deveney to establish details of the event. Essentials were to call for volunteers and establish coverage areas as well as to make it clear what sort of help would be available both locally and via the Early Help Hub from South Norfolk. Mr Wakefield explained that he was working on a notice for insertion into Cock Crow and to be put on the website.

**\*\*\*\* ACTION POINT**

Update at next meeting

**8 Highways**

With reference to the flooding in The Street Mr Traynier believed a major cause was that the ditch behind the houses at the north eastern end had been filled in some time ago. He agreed to pursue the possibility of having it re-instated. Mr Hewitt pointed out that flooding was an issue throughout the parish and reported a comment from Highways that the parish “should not expect the same level of service as in the past”. Dr McMurray urged councillors to report problems.

**9 Correspondence**

The clerk reported a CPRE renewal advice and an email from the Fox Wood Forest School explaining its purpose and asking for help. The email had been forwarded and councillors were urged to read it.

**10 Planning**

There were no applications to consider

**11 Finance**

A report had been made available and will be on the website.

**12 Airfield Memorial**

Mr Traynier explained that there was currently an impasse and that he would report any progress as soon as possible.

**13 Allotments**

Dr McMurray pointed out that a number of outstanding items regarding the future agreement had been dealt with and that, since then, agreement had been reached with the AA regarding the lease and other aspects of the management of the site. A resolution to accept and sign the agreement was carried. Councillors agreed in principle to pay for fencing at the site and a second quotation for materials was requested.

**14 AOM**

Mr Traynier explained that at the Forncett Community Link event it had emerged that Forncett had an Emergency Plan identifying those who were vulnerable and those who would be in a position to help.

**\*\*\*\* ACTION POINT**

Mr Traynier offered to look into the possibility of B & F establishing a plan.

**15 Date of Next Meeting**

6<sup>th</sup> of April at The Village Hall