

# Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Limetree Farm, Common Road, Shelfanger, Norfolk IP22 2DR

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## Monday the 6<sup>th</sup> of April 2020 at 7.15 Meeting of the Parish Council

Zoom Meeting

Meeting ID: 329 378 294

Web link:

<https://us04web.zoom.us/j/329378294>

Or Phone in:

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

### AGENDA

- 1 Apologies
- 2 Declaration of Interests
- 3 To Agree the Minutes
- 4 Matters arising from the Minutes and Actions
- 5 Planning
- 6 Performance of our response to the ongoing pandemic:
  - Emergency Plan (Karl)
  - Telephone support and other services (Karl, Amanda)
  - Other needs/responses identified and plan to address them if appropriate (All)
- 7 Date of next meeting



Mike Mortimer  
Parish Clerk

## Bressingham and Fersfield Parish Council

### Minutes of the Meeting held on the 6<sup>th</sup> of April

The meeting was held by video conference and opened at 7.15 p.m.

**Present** Councillors – Chair, Dr A McMurray, Mr R Hewitt, Mr K Traynier, Mr M Wakefield and Mr D Hodges. Also present were Michelle Lanchester and the clerk Mr M Mortimer.

- 1 **Apologies**  
Mr J Kemp
- 2 **Declaration of Interests**  
None
- 3 **To agree the minutes of the meeting of the 2<sup>nd</sup> of March 2020**  
The minutes were agreed
- 4 **Matters and Actions arising from the minutes**  
None not on the agenda as separate items.

#### 10 minutes public speaking time

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Ms Lanchester informed councillors that the shop would prepare food boxes to be delivered by volunteers to those self-isolating or in need.

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- 5 **Response to the ongoing pandemic**  
Dr McMurray reported that there had been some responses to the survey seeking to identify needs and possible sources of help. Mr Traynier who she said had been co-ordinating the response produced a report on progress which had been circulated to councillors. In it he made it clear that there was no attempt to take on the role of SNDC but to compliment it at a local level. There were, he reported, already volunteers shopping and collecting medicines whilst others were carrying out minor repairs or driving people to hospitals for non-coronavirus related appointments. Telephone contact numbers had been posted and were already being used.  
Dr McMurray thanked Mr Traynier and asked councillors if there were any other needs that hadn't been addressed. Mr Hewitt suggested extra awareness that people might need help without showing it and that sensitivity be shown to younger people at a time when socialising might seem especially important.
- 6 **Any Other Matters**  
With funerals being conducted at burial grounds as a result of church closures it was agreed unanimously that a grant of £500 be made to each of the parish churches for burial ground maintenance.
- 7 **Date of next Meeting**  
4<sup>th</sup> of May. Venue TBA