

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Lime Tree Farmhouse, Common Road, Shelfanger, Norfolk IP22 2DR
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Summons to: All Parish Councillors cc County Councillor, District Councillor

Annual Meeting of the Parish Council Monday the 9th of May 2016 at 7.30 at St Andrews Church, Fersfield AGENDA

- 1 Election of Chair
- 2 Apologies
- 3 Declaration of Interests
- 4 To agree the minutes of the meeting of the 7th of March
- 5 Matters arising from the minutes
- 6 Report from County Councillor
- 7 Report from District Councillor
- 8 Highways
- 9 Correspondence
- 10 Planning
*2016/0735
Land To The Rear Of 7 Common Road Bressingham Norfolk IP22 2AX
Erection of new single storey dwelling and garage*
*2016/0768
Bressingham Mushrooms Stone Lane Bressingham Norfolk IP22 2BW
Erection of 3No. new Insulated Polytunnels.*
*2016/0962
Three Gates Far, Fen Street, Bressingham
Change of use to ancillary domestic*
*016/0987
Pond Farm, Bates lane, Fersfield
Replacement windows*
- 11 Finance
Complete external audit
- 12 Website future
- 13 Police Commissioner
- 14 Church Meadow
- 15 A1066 Report
- 16 Village Sign
- 17 Any Other Business
- 18 Date of next meeting



Mike Mortimer
Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Annual Meeting held on the 9th of May 2016

The meeting opened at 7.30 p.m .

Present

Councillors – Chair, Mr R Hewitt, Mr K Traynier, Mr D Hodges, and Mr J Kemp. Also present was the clerk Mr M Mortimer.

1 Election of Chair

Mr R Hewitt was elected unanimously as Chair and Mr Traynier as Vice Chair

2 Apologies

Mr D Neville, Mr R Spall, Mrs A Lawson, Mr B Stone and Mr B Spratt.

3 Declaration of Interests

Mr Hewitt declared an interest in item 8 - Highways

4 To agree the minutes of the 7th of March 2016

The minutes were agreed

5 Matters arising from the minutes

Mr Traynier's view that it would be desirable to see Mr Stone in person more often was supported by other parish councillors. They accepted that Mr Stone always sent a report.

6 Report from County Councillor

Mr Spratt sent his apologies.

7 Report from District Councillor

Mr Stone sent his apologies but had sent a report.

8 Highways

Mr Hewitt declared an interest and took no part in the discussion or decision regarding the verge works outside St Andrews Church in Fersfield. Mr Traynier took over as Chair. It was agreed that the Parish Partnership scheme from NCC should be accepted and that the parish council would make its share of £1000 available. It was also agreed that the PP scheme for speed signs be accepted. It was hoped that the parish charity would make a contribution as the signs would benefit the whole community.

On other Highways matters a number of pot holes were identified.

Mr Hewitt resumed his position as Chair

9 Correspondence

There was none.

10 Planning

Approval was recommended for development on land to the rear of 7 Common Road, 3 polytunnels at Bressingham Mushrooms, change of use at part of Three Gates Farm and replacement windows at Pond Farm.

11 Finance

A report was made available and financial reports will be published on the website in future. The external audit was agreed.

12 Website future

It was agreed that the PC should make a payment of £840pa, initially for a year, to the website administrator. It was hoped the parish charity would contribute to the cost. Mr Traynier asked if the website might publicise the availability of small start-up grants to local initiatives. It was agreed.

13 Police Commissioner

Mr Hewitt reported that he had met Mr Lorne Green, a candidate for the position of Police and Crime Commissioner for Norfolk and that he had agreed that should he be elected he would attend a public meeting in the parish on policing in Norfolk. As Mr Green had been elected the clerk was asked to write inviting Mr Green to suggest some possible dates.

14 Church Meadow

Mr Hewitt and Mr Traynier expressed concern about the maintenance of the Church Meadow. They described a situation where the committee running it was divided on its purpose. It was agreed that the parish council would be prepared to make a payment to cut the grass.

15 A1066 Report

Mr Kemp was thanked for an excellent report and the clerk was asked to forward it to Highways at NCC and The Leader of South Norfolk as representing the views of the PC.

16 Village Sign

Most councillors were aware that the village sign at Pillar Box Corner had been blown over and damaged in the wind. Mr Traynier said he had been to look and the damage was extensive. The clerk explained that he had approached the insurance company which had asked for two estimates and a photograph. Mr Hewitt volunteered to organise the photograph and several PCs offered to look for possible repairers.

17 Any Other Business

Mr Kemp asked about progress in the help for those alone at Christmas proposal. Mr Hewitt suggested that he, in representing the church, should consult with Mr Kemp to co-ordinate action. Mr Kemp wondered if there would be interest in a Dinner Dance for parishioners which he was prepared to organise. Mr Hewitt explained that similar attempts in the past had been poorly supported.

Date of next meeting

7.30 on June the 6th at St Andrews, Fersfield