

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, 1 Sycamore Close, Palgrave, Suffolk, IP22 1PF

Tel: 01379 641909 email:bandf.pc@outlook.com

**Monday the 12th of April 2021 at 7.15
Meeting of the Parish Council**

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AGENDA

- 1 Apologies
 - 2 Declaration of Interests
 - 3 To Agree the Minutes of the 1st of March 2021
 - 4 Matters Arising
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10 Minutes Public Speaking Time

- 5 Planning - 2021/0490 Wood Farm, The Street Fersfield
2021/0579 Bressingham Garden Centre
- 6 Policies
- 7 Tree Wardens
- 8 Flooding - Common Road, Bates Lane, Ditch ownership
- 9 Website - Development, Advertising
- 10 Communication
- 11 Traffic and Speed Limits
- 12 Resilience
- 13 Allotment Land
- 14 Allotment Roadway Maintenance
- 15 Village Hall Request
- 16 Any Other Matters
- 17 Date of Next Meeting



Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Meeting held on the 12th of April 2021

The meeting was held by video conference and opened at 7.15 p.m.

Present Councillors – Chair, Dr A McMurray, Mr R Hewitt, Mr K Traynier, and Mr M Wakefield. Also present was the clerk Mr M Mortimer.

- 1 Apologies**
Mr J Kemp, Mr M Wickenden
- 2 Declaration of Interests**
None
- 3 To agree the minutes of the meeting of the 1st of March 2021**
The minutes were agreed
- 4 Matters and Actions arising from the minutes**
Mr Traynier and Mr Wakefield explained that they had not received the communication from the District Councillor with a more specific request regarding ditch ownership that they were expecting so no report had yet been started. The clerk was asked to contact Mr Easter.

10 minutes public speaking time

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The council was asked if the covid related help to the public was still being offered. Mr Traynier said it was.

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- 5 Planning**
2021/0490 – Several councillors voiced concern over access to a dangerous stretch of road. Neither approval nor refusal was recommended and a statement made that Highways should look at the application very carefully
2021/0579 – Approval was recommended
- 6/7 Policies and Tree Wardens**
A policy on the relationship between the council and volunteers was considered. Health and Safety, Liability, Duty of Care and Risk Assessment were all considered. With specific reference to Tree Wardens it was agreed that their remit be clearly established. Mr Wakefield offered to look into it through a personal contact.
- 8 Flooding**
The clerk reported that arrangements to get quotes for the cost of a replacement pipe along the allotment site and a camera investigation were underway. He was asked to approach Highways about a cost. Mr Hewitt raised the flooding issue at Bates Lane and it was agreed that a parish wide survey was required. Mr Wakefield agreed to pursue the matter.

9 Website

Mr Traynier and Mr Wakefield who had been working with Mr Claybrook on development of the site felt it was ready to go. Dr McMurray wanted to make sure there would be a page dedicated to the charity and Mr Traynier explained that he was working on one. Dr McMurray also stressed the need to co-ordinate with the Village Hall Association. She asked if it would be possible to see the site before the next meeting and she was assured it would. Mr Wakefield agreed to contact Mr Claybrook to establish his position.

The request from a local business to publicise its re-opening after the lockdown was considered. It was agreed that a statement was acceptable but that in general advertising would not be appropriate.

10 Communications

Dr McMurray had received a complaint about traffic and another about vandalism at the Village Hall. On a positive note a person who had been flooded had heard from Highways that they had plans to deal with it.

11 Traffic and Speed Limits

Dr McMurray had distributed a map of the roads in the parish with speed limits and proposed another traffic survey. Mr Wakefield was keen to see it cover the whole parish and it was agreed that a way to reach those without the internet could take part. At some point in future a public meeting would be arranged.

12 Resilience

Mr Traynier explained that he was still making a list of supplies required.

13 Allotment Land

The possible use of the recently vacated grazing land was discussed with strong support for turning it into a wildlife area as a community asset. Mr Wakefield pointed out that there would be a cost to create it and ongoing costs as well. It was agreed that the idea be floated on Facebook and the website to gauge public response. Mr Traynier agreed to look into practicalities.

14 Allotment Roadway

Mr Traynier asked when the roadway had become the responsibility of the PC and Dr McMurray pointed out as the AA was not the only user of the site it had to be the PC's responsibility. The clerk was asked to enquire as to when the allotment fence was to be put up.

15 Village Hall Request

In response to the VH association's request for financial help to repair the Village Hall the clerk was asked to contact the VH to establish that they had sought several quotes and to ask for a timescale for the work. The use of CIL funds for the purpose was considered.

16 Any Other Matters

The whereabouts of the meetings recordings was discussed and Mr Wakefield wanted to know who could see them and how.

17 Date of Next Meeting

10th of May on Zoom