

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, 1 Sycamore Close, Palgrave, Suffolk, IP22 1PF

Tel: 01379 641909

Email: bandf.pc@outlook.com

**Monday the 2nd of August 2021 at 7.15
Meeting of the Parish Council
at the Village Hall**

AGENDA

1. Apologies
2. Declaration of Interests
3. To Agree the Minutes of the 5th of July 2021
4. Matters Arising

10 Minutes Public Statements

5. Community Emergency Plan
6. Standing Orders -Arrangements for Voting
7. Review of Governing documents
8. Planning - South Norfolk Village Clusters
2021/1449 Field View Barn, Wood Lane - single storey extension
2021/1582 2 Common Farm, Fersfield – single storey extension,
change of land use, additional vehicular access
9. Flooding - Common Road, Bates Lane, Fersfield
10. Website
11. Communications
12. Traffic and Speed Limits
13. CIL and PP project suggestions
14. PC Usage of Cloud Sharing - Mr Wickenden
15. Any Other Matters
16. Date of next meeting



Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Meeting held on the 2nd of August 2021

The meeting opened at 7.15 p.m.

Present Councillors – Chair, Mr K Traynier, Mr R Hewitt, Mr John Kemp, Mr M Wickenden and Mrs S Barton. Also present were, two members of the public and the clerk Mr M Mortimer.

1. Apologies

Mr M Wakefield and Dr A McMurray

2. Declaration of Interests

None

3. To agree the minutes of the meeting of the 5th of July 2021

The minutes were agreed and signed

4. Matters and Actions arising from the minutes

None.

10 minutes public speaking time

.....
There were no comments
.....

5. Community Emergency Plan

A draft copy of the plan was presented to Parish Councillors. Mr Traynier asked for suggested cuts, additions and amendments.

6. Standing Orders

This item was postponed till the next meeting.

7. Review of Governing Documents

This item was postponed till the next meeting.

8. Planning

Mr Traynier informed councillors that submissions had been made to the Village Cluster consultation by Dr McMurray at the council's request and considerable thanks were extended to Dr McMurray.

Panning Applications Recommendations
Approval for 2021/1449, Field View Barn
More time requested for 2021/1582, 2 Common Farm

9. Flooding

Mr Traynier reported on a meeting with Mr Parke the surveyor who was asked to provide a report on the situation along The Street and Bates Lane. The NCC flooding document was considered to be highly inadequate with no reference to previous flooding in parts of the parish. It was agreed that a response from the PC was required setting out details of previous flooding. Miles Drainage had not yet provided details for dealing with the Common Road/Allotment flooding problem.

10. Website

Mr Wickenden reported that the new site had gone live on the 1st of August and councillors congratulated Mr Claybrook and Mr Wickenden on their achievement. With regard to councillor's email addresses on the site it was agreed to adopt Dr McMurray's suggestion of full names.

11. Communications

None

12. Traffic and Speed Limits

This item was postponed till the next meeting.

13. CIL and PP Project Suggestions

Mr Traynier suggested that certain aspects of the Emergency Plan could be candidates. Mrs Barton suggested additional play equipment and resurfacing the Village Hall car park as it is now used for school parking.

14. PC Usage of Cloud Sharing

Mr Wickenden explained how files could be shared and made available to all PCs at any time. He said that he and Dr McMurray had been collaborating on a Dropbox account and that if their findings were positive a Parish Council account could be established. Mr Wickenden offered to be the administrator.

15. Any Other Matters

Mr Traynier reported a visit from The Norfolk Wildlife Trust to the allotment field where a number of "exciting" species were found. The Trust is prepared to produce a full plan.

Following a recent incident Mr Hewitt wondered how many people were equipped to administer CPR and asked if there should be some sort of training. It was agreed that a general First Aid course would be useful which would also involve the defibrillator. Mrs Baron pointed out that Mrs Webb checks the defibrillator every month.

Mr Traynier raised the matter of next year's Jubilee event and asked that if he arranged a meeting at the Village Hall would councillors try to get those willing to take part to attend with suggestions. Mr Wickenden re-iterated his willingness to be event organiser and Mrs Barton agreed to help. Mr Hewitt agreed to approach the school to ascertain what plans they had.

16. Date of Next Meeting

6th September at the Village Hall