

# Bressingham and Fersfield Parish Council

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**Monday the 6th of September 2021 at 7.15  
Meeting of the Parish Council  
at the Village Hall**

## AGENDA

1. Apologies
2. Declaration of Interests
3. To Agree the Minutes of the 2<sup>nd</sup> of August 2021
4. Matters Arising

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### **10 Minutes Public Speaking Time**

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5. Report from District Councillor
6. Report from County Councillor (cuts in care budget)
7. Request SNDC support for Operation ICE
8. Standing Orders - Amendment to Voting
9. Motion to approve the role description of Tree Warden Volunteer
10. Motion to approve the appointment of volunteer Tree Wardens
11. Resilience document
12. Planning – 2021/1704Norfolk Lodge, Algar Road
13. Finance – burial ground maintenance
14. Flooding - Common Road, Bates Lane, Fersfield
15. Communications
16. Traffic and Speed Limits
17. CIL and PP project suggestions
18. Allotment Meadow
19. Any Other Matters
20. Date of next meeting



Parish Clerk

# Bressingham and Fersfield Parish Council

## Minutes of the Meeting held on the 6<sup>th</sup> of September 2021

The meeting opened at 7.15 p.m.

**Present Councillors** – Chair, Mr K Traynier, Mr R Hewitt, Mr John Kemp, Dr A McMurray and Mrs S Barton. Also present were County Councillor Mr B Duffin, several members of the public and the clerk Mr M Mortimer.

Before the normal formalities Mr Traynier apologised to Dr McMurray for his breach of confidentiality in talking to a member of the public about Mr Wickenden’s resignation, for which Dr McMurray thanked him.

**1. Apologies**

Mr J Easter and Mr M Wakefield

**2. Declaration of Interests**

None

**3. To agree the minutes of the meeting of the 2<sup>nd</sup> of August 2021**

The minutes were agreed and signed

**4. Matters and Actions arising from the minutes**

None.

**10 minutes public speaking time**

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There were several objections to planning application 2021/1921 Thatchers in High Road Bressingham  
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**5. Report from District Councillor**

Mr Easter had sent his apologies and a report which Mr Traynier read. It made reference to a lack of progress on dealing with flooding, to the consideration of office provision for the District Council and concerns about the Anaerobic Digester development. There is a copy of the report in the minute book.

**6. Report from County Councillor**

Mr Duffin announced the go ahead for the Long Stratton bypass and on the question office accommodation for South Norfolk and Broadland Councils he was certain that there would be no new building and that the Long Stratton site would remain. In response to a question about social care cuts he agreed to contact the clerk as soon as the budget had been agreed.

**7. Request SNDC Support for Operation ICE**

Mr Traynier explained that he was hoping to get support from SNDC for the winter part of the resilience programme such as grit and grit bins.

**8. Standing Orders**

Dr McMurray proposed updating the present Standing Orders to reflect recent changes and to fill certain gaps. She proposed to submit a version for approval.

**9. Motion to Approve the Role of Tree Warden**

Approval was agreed subject to certain insurance issues being clarified.

## **10. Motion to Approve the Appointment of Tree Wardens**

It was agreed that Tree Wardens could be appointed subject to the requirements stated in item 9 and Dr McMurray agreed to approach those who had volunteered.

## **11. Resilience Document**

Mr Traynier's meeting with the District Councillor and County Councillor had established that as the resilience programme is community based costs could come from CIL payments. He asked for permission to draw up a list of equipment required, seek local volunteers and talk to local farmers about the part they could play. It was agreed that he could. Dr McMurray stressed the importance of prevention and preparedness and suggested a sub-committee to develop the plan which would include non PC members.

## **12. Planning**

Approval was recommended for 2021/1074 Norfolk Lodge

There had been public objections to 2021/1921 Thatchers, High Road, concerning change of use, increased traffic and noise which the council shared and recommended refusal.

## **13. Finance**

A report and bank reconciliation had been provided. A copy is in the minute book and on the website. It was agreed that a payment of £450 be made to each of Bressingham PCC and Fersfield PCC for burial ground maintenance but with a request for receipts from contractors.

## **14. Flooding**

Mr Traynier pointed out that the council was awaiting the report on the survey carried out by Mr Scott.

## **15. Communications**

An update on the Village Hall works had been sent along with a request for financial help with a new boiler system. Mrs Barton, as a member of the Village Hall Committee explained the situation. It was agreed that subject to more quotes on cost the PC would pay the most appropriate quote.

## **16. Traffic and Speed Limits**

Dr McMurray had provided a map suggesting locations for sensors to monitor traffic in a second survey with the aim of producing data to pursue a case for lowering speed limits. The locations were agreed and Dr McMurray asked to provide costs.

## **17. CIL and PP projects**

It was noted that a further payment to the Village Hall would take a large amount of CIL payments.

## **18. Allotments and Meadows**

Mr Traynier reported evidence of even more species on the meadow. Mrs Barton and Mr Kemp agreed to join Mr Traynier at a meeting with the NWT to discuss a management plan. With reference to the possibility of extending the allotment area Mr Traynier explained that the NWT had advised him that breaching the current watercourse dividing the allotment area from the meadow would have an adverse effect on the wildlife. Mr Traynier noted that there has been no lock on the gate for some time and Mr Kemp was asked to enquire into why and ask why the fence still hasn't been erected.

## **19. AOM**

Mr Traynier spoke about the high level of email traffic on the Anaerobic Digester and asked Dr McMurray to lead the PC's response. Dr McMurray agreed to report back..

Mr Traynier said he would like to invite people to a meeting to consult on a plan for the 2022 Jubilee celebration and suggested that the PC set aside a budget.

He asked the clerk to require a financial record and accounts from the Allotment Association after their AGM.

Finally Mr Traynier drew attention to a celebration of thanks held at the Village Hall for Mr Kemp's efforts in maintaining contact with parishioners during the pandemic.

## **20. Date of next meeting**

4<sup>th</sup> of October at the Village Hall