

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Lime Tree Farmhouse, Common Road, Shelfanger, Norfolk IP22 2DR
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Summons to: All Parish Councillors

Copy: Cllr Weeks, SNDC, Cllr Spratt, NCC

Meeting of the Parish Council Monday 13th of May 2013 at 7.30 at the Village Hall AGENDA

- 1 Election of a Chairman
- 2 Apologies for absence
- 3 Declaration of Interests
- 4 To agree the minutes of the meeting of the 3rd of April 2013
- 5 Matters arising from the minutes
- 6 Report from County Councillor Spratt
- 7 Report from District Councillor Weeks
- 8 Highways
- 9 Correspondence
- 10 Planning
- 11 Finance – To agree the external audit details
- 12 To agree a timetable for co-opting of new Parish Councillors
- 13 To consider finding a new trustee for the Elizabeth Barker Charity
- 14 Data Protection Act
- 15 Vacant house at 7 Pascoe Place
- 16 Any Other Business
- 17 Date of next meeting

Mike Mortimer
Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Meeting held on the 13th May 2013

The meeting opened at 7.30 p.m.

Present

Councillors - Vice Chairman, Mr I Cattermole, Councillors Mr R Hewitt, Mrs E Handy and Mrs L Pearce, Mr B Claybrook, Ms P Dowling and Mrs J Delasalle. Also present were Jean Harvey and the Clerk, Mike Mortimer.

1 Election of Chair

Mr Cattermole was elected unanimously as Chair and Mrs J Delasalle unanimously as Vice-Chair.

2 Apologies

District Councillor, Mr K Weeks and County Councillor, Mr B Spratt.,

3 Declaration Of Interests

None.

4 To agree the Minutes of the meeting held on the 3rd of April 2013

The Minutes were agreed.

5 Matters arising from the minutes

None.

6 Report from County Councillor Spratt

Mr Spratt was unable to attend the meeting.

7 Report from District Councillor Weeks

Mr Weeks was unable to attend the meeting.

8 Highways

Mr Hewitt referred to the reply from the Head of Highways to the Parish Council's letter complaining of the inadequate maintenance of the roads, describing the reply as disingenuous. It was agreed that it was necessary to keep up the pressure on Highways. Mr Claybrook suggested photographing particular problems and Mrs Handy said that the location of the sites could be identified using GPS on a phone or sat nav. Mr Hewitt and Mrs Handy agreed to liaise.

9 Correspondence

The Clerk presented a request for a donation from the Suffolk Accident Rescue Service. The Clerk was asked to circulate the accompanying information and put the matter on the agenda for the next meeting.

10 Planning

Mr Cattermole, along with several other Parish Councillors, expressed unhappiness at the additional submissions concerning the application for a thermophilic digester at the Oaks. In response the Parish Council had reiterated its former response that the submissions on limiting the environmental effect within the application should be enforced.

11 Finance

The details of the external audit were agreed. The change in management of the Toddlers Group was discussed. Mr Cattermole suggested that the manager be contacted, told that the PC was reconsidering its financial commitment to the group, and asking the manager to attend the next meeting. It was agreed that the Clerk should do so. The Clerk was also asked to write to the Village Hall, Fersfield Playing Field, and Bressingham School, as donation recipients, asking for information on the use of those donations.

12 Co-opting of new Parish Councillors

Mrs Handy expressed the view that the two vacancies should be advertised as widely as possible which was agreed by all. The Clerk and Mrs Handy were asked to draw up a notice for the website, notice boards and Cock Crow. Expressions of interest were to be made to the Clerk by the 20th of June and interested parties to attend the next meeting to introduce themselves when selection would be made.

13 New Trustee for the Elizabeth Barker Trust

Mrs Pearce volunteered.

14 Data Protection Act

The Clerk explained that it was probably necessary for the Parish Council to register with the Information Commissioner and it was agreed that he should do so.

15 Vacant House at Pascoe Place

The Clerk reported that the period for bidding had been changed meaning that potential applicants had the week ahead to bid. Mr Cattermole urged all Councillors to offer any help they could to those bidding through the arcane process.

16 Any other business

Mrs Handy pointed out that it was necessary for the Trustees of the Fuel Allotment Charity to have a meeting. The Clerk was asked to arrange one for the 3rd of June at 7.30 in the Village Hall and to invite Mr Byrne and Mrs Dungar. The matter of any new lease on the land owned by the charity would need to be decided before July. Mr Cattermole, Ms Dowling and Mrs Handy agreed to coordinate a meeting with the Suffolk Wildlife Trust to establish any mutually beneficial use of the land.

Mr Traynier, from the Allotment Association, made the meeting aware of a dispute between the spouse of an allotment holder living at Pipers Piece and other allotment holders. Mr Traynier produced a written account of abuse suffered by one of the other allotment holders. The Clerk reported that he had received complaints from the person living at Pipers Piece regarding excessive noise. Several members of the Parish Council pointed out that if there was abuse it was a legal matter and one for the police.

Mr Claybrook offered to approach the resident of Pipers Piece concerned. Mr Claybrook and Mrs Pearce agreed to visit them to learn their account of events.

Great sadness was expressed at the death of former Chairman Mr Rodger Aves. It was wholeheartedly agreed that there should be a memorial of some kind and that its actual form should be decided in the future.

17 Date of next Meeting

1st of July 2013 at 7.30 in Fersfield Church.