

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Lime Tree Farmhouse, Common Road, Shelfanger, Norfolk IP22 2DR
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Summons to: All Parish Councillors

Copy: Cllr Weeks, SNDC, Cllr Spratt, NCC

Annual Meeting of the Parish Council Monday 7th of July 2014 at 7.30 at Fersfield Church AGENDA

- 1 Apologies for absence
- 2 Declaration of Interests
- 3 To agree the minutes of the meeting of the 12th of May
- 4 Matters arising from the minutes
- 5 Report from County Councillor Spratt
- 6 Report from District Councillor Weeks
- 7 Election of a Vice Chair
- 8 Standing Orders
 - To consider adopting Standing Orders
 - To consider whether to adopt an existing form
 - To consider creating an individual form
- 9 To consider producing a PC's starter pack
- 10 Correspondence
- 11 Planning
- 12 Finance – To consider a donation to the Sick Children's Trust
- 13 To agree a rent for the grazing land at Pipers Piece
- 14 Fersfield Meadow
- 15 Any Other Business
- 16 Date of next meeting

Mike Mortimer
Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Meeting held on the 7th of July 2014

The meeting opened at 7.30 p.m.

Present

Councillors – Chair, Mrs J Delasalle, Mrs L Holly, Mr R Hewitt, Mr K Traynier, Mrs L Pearce, Mrs T Marshall, Mr B Claybrook, Mrs Jean Harvey, Mike Mortimer, the clerk and several members of the public.

1 Apologies

Ms P Dowling, Mr K Weeks and Mr B Spratt.

2 Declaration Of Interests

Mr Hewitt drew attention to possible future interests as a result of his new position as Church Warden.

3 To agree the Minutes of the meeting held on the 12th of May

The Minutes were agreed.

4 Matters arising from the minutes

There were none.

5 Report from County Councillor Spratt

Mr Spratt sent his apologies.

6 Report from District Councillor Weeks

Mr Weeks sent his apologies.

7 Election of Vice-Chair

Mrs L Pearce was elected unanimously.

8 Standing Orders

A sub-committee was established to consider different forms and report back.
Members – Mrs L Holly, Mrs J Delasalle and Mr K Traynier.

9 PC's Starter Pack

It was agreed a starter pack would be a good idea and contents should be considered by the sub-committee established for standing orders.

10 Correspondence

The clerk read a letter from the Suffolk Accident Rescue Service asking for a donation. Mr Claybrook suggested that the PC adopt a more considered approach to charity donations rather than responding to requests. It was agreed that Mr Claybrook prepare a list of possible recipients for the next meeting.

11 Planning

A report was made available.

Members of the public expressed concern and disappointment at the decision of the PC to recommend approval of a change of use to B&B for The Chequers Inn. One person produced a list of parishioners concerned about the decision who wanted the use as a public house restriction to be maintained and announced that a move to get The Chequers listed as a Community Asset was underway. In the light of this new information the PC agreed to withdraw its recommendation of approval of change of use and recommend refusal. It agreed to support the application for listing as a Community Asset.

The current method of circulating planning applications was called into question. It was agreed that the PC should have an additional meeting every other month primarily for considering planning applications in an attempt to improve transparency in the decision making process.

12 Finance

A decision on a donation to the Sick Children's Fund was postponed to the next meeting when a new policy on charity donations may be in place.

13 To agree a rent for the grazing land at Pipers Piece

It was agreed that the rent for the current and next year should be £250pa to take account of work required on the land. At the end of the 2015/16 period the rent would revert to £500pa. It was made clear that this was an act of goodwill and that the tenant's responsibility for maintenance remained.

14 Fersfield Meadow

Mr Traynier presented a request for £250 for assistance in the cost of grass cutting at the meadow. Mrs Holly expressed a view that she was of the opinion that some, at least, was to be kept as a wildflower area. Nobody was able to clarify the position. It was agreed that if Mr Traynier could provide written quotations for the work the PC would pay for it.

15 Any Other Business

Mrs Delasalle updated Councillors on communication with the Highways department at NCC. Some work had been done on the triangle at the junction of the 1066 and School Road but not sufficient. NCC had not replied to her request for speed restrictions in the parish. Mr Hewitt pointed out that he had attempted to discover who exactly was responsible for the triangle but had never had a satisfactory answer.

16 Date of next meeting

1st of September at Fersfield Church