

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Lime Tree Farmhouse, Common Road, Shelfanger, Norfolk IP22 2DR
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Summons to: All Parish Councillors

Copy: Cllr Weeks, SNDC, Cllr Spratt, NCC

Annual Meeting of the Parish Council Monday 14th of May 2012 at 7.30 at Fersfield Church AGENDA

- 1 Election of Chairman
- 2 Apologies for absence
- 3 Declaration of Interests
- 4 To agree the minutes of the meeting of the 5th of March 2012
- 5 Matters arising from the minutes
- 6 Report from County Councillor Spratt
- 7 Report from District Councillor Weeks
- 8 Highways – Mr Gary Day of Simpsons Malt to propose additional signage
- 9 To consider whether the Parish Council should make some formal recognition of individuals who have made a contribution to the community
- 10 Correspondence
- 11 Planning
- 12 Finance – To agree the 2011/2012 Accounts
- 13 Allotments
- 14 Any Other Business
- 15 Date of next meeting

Mike Mortimer
Parish Clerk

Bressingham and Fersfield Parish Council

Minutes of the Meeting held on the 14th of May 2012

The meeting opened at 7.30 p.m.

Present

Councillors - Chairman, Mr R Aves, Mrs E Handy, Mr R Hewitt, Ms J Porter, Mrs J Delasalle and Mr I Cattermole. Also present were Mrs J Harvey, Mr Gary Day and Mike Mortimer - the Clerk.

1 Election of a Chairman

Mr Aves was nominated and elected unanimously.

2 Apologies

Ms P Dowling, Mr K Weeks and Mr B Spratt.

3 Declaration Of Interests

None.

4 To agree the Minutes of the meeting held on the 5th of March 2012

The Minutes were agreed.

5 Matters arising from the minutes

Following the resignation of Mr and Mrs Craggs as Parish Councillors the Clerk was requested to write offering them the Council's thanks and best wishes.

Mr Hewitt informed Councillors that he was intending to revisit the sites which the Highways department had agreed needed work at the meeting between Parish Councillors and Highways. It was noted that some locations such as the crossroads at Wood Lane and Kenninghall Road were especially bad and required more than the very temporary repairs carried out.

Mr Cattermole asked why a footpath between the Chequers and School Road had been constructed when the Parish Council knew nothing of it and when a path along School Road itself was something the PC had often lobbied for without success. The Clerk agreed to approach Highways for a response.

6 Report from County Councillor Spratt

Mr Spratt sent his apologies

7 Report from District Councillor Weeks

Mr Weeks sent his apologies.

8 Highways

Mr Gary day of Simpsons Malt was asked to address the meeting regarding Simpsons' vehicles travelling through Fersfield to its site on the airfield. Mr Day explained that he would like to erect signs encouraging drivers of vehicles travelling to the site to accept a voluntary limit of 25mph through the village and to drive with consideration for residents. He pointed out that Highways would not allow signs without lengthy planning permission so he was hoping private landowners would allow signs to be put up on their land. It was agreed that the relevant landowners be identified and contacted by the Parish Council. Mr Day said he would welcome residents taking the vehicle registration of any offending vehicles and reporting these to him. His email address is GaryDay@simpsonsmalt.co.uk phone number 01379 674001 Mr Day invited everyone to an Open Day at the company's site at Tivitshall St Margaret on the 13th of June. Several Councillors commented that Simpsons' own drivers were very considerate in the main.

9 Award for outstanding contribution to the Parish

Mr Aves asked if the Parish Council should make such an award on an annual basis. It was generally agreed that it was a good idea but that time should be given to considering the detail of such an award.. The Clerk was asked to include the subject on the July agenda.

10 Correspondence

The Clerk read a document on a Mineral Site Specific Consultation. A sub-committee was established to formulate a response and a meeting agreed for the 5th of June at 3.00pm at Mr Hewitt's house.

11 Planning

A report was provided.

A response to the "Place Making Guide" consultation document was agreed.

"Bressingham Parish Council agrees totally with the principle that buildings should blend in with their surroundings but that greater weight should be given to the views of the Parish Council in the area concerned."

The Clerk was asked about the outcome of the planning application for White Horse Cottage. He said he had received no communication but would investigate.

12 Finance

A report was provided.

The 2011/12 accounts were agreed and the submission for the external audit completed.

13 Allotments

It was agreed that a meeting of the sub-committee be arranged which Mr Aves agreed to do.

14 Any Other Business

Mr Hewitt provided a copy of a poster and programme for the Jubilee Event, plans for which were going well. Details would be made available additionally in the Cock Crow and on the website. It was agreed that though the celebrations were to spread over two days at two venues they should be seen as one event.

14 Date of next meeting

2nd of July 2012 to be held at Fersfield Church.

The meeting ended at 9.00