

Bressingham and Fersfield Parish Council

Clerk: Mike Mortimer, Limetree Farm, Common Road, Shelfanger, Norfolk IP22 2DR

Tel: 01379 642763 email:bandf.pc@outlook.com

Summons to: All Parish Councillors

cc County Councillor, District Councillor

Annual Meeting of the Parish Council

Monday the 13th of May 2019 at 7.15

at St Andrews Church, Fersfield

AGENDA

- 1 Election of Chair
- 2 Apologies
- 3 Declaration of Interests
- 4 To agree the minutes of the meeting of the 4th of March
- 5 Matters arising from the minutes
- 6 Report from County Councillor
- 7 Report from District Councillor
- 8 Highways
- 9 Correspondence
- 10 Planning
- 11 Finance
- Complete external audit
- 12 Historical Society
- 13 Recruitment
- 14 Any Other Matters
- 15 Date of next meeting



Mike Mortimer

Parish Clerk

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Minutes of the Annual Parish Meeting held in the Village Hall on the 23rd of April 2019

Present:

Mr R Hewitt, Mr K Traynier, Dr A McMurray, Mrs S Cole,
Mrs H Hadingham, Mrs B Webb and the clerk Mr M Mortimer.

1. Apologies for absence

Apologies were received from Ms D Burroughes Mr J Kemp, Mr D Neville, Mrs J Sumpter,
Mr B Claybrook, Mr B Stone, Mrs C Porter, Ms M Lanchester and Mr R Brock.

Approval of the Minutes of the 2018 Annual Parish Meeting.

Copies had been made available at the meeting and the minutes were approved and signed.

3. Matters arising from the Minutes

Mr Hewitt reported that the running of the website had been taken over by Bryan Claybrook and gave a public thanks to Mrs Harris for her work.

4. Annual Report of the Parish Council

The Chairman, Mr Hewitt, spoke of his satisfaction at seeing the two villages coming together for the Armistice Centenary events which had been a great success. He had a special thanks for the Drama Group and the caterers. A difficult issue during the year had been the GNLP consultation and findings would not be made public till later this year. Mr Hewitt spoke about the problem of litter especially on the A1066 and pointed out that the Parish Council had had bins and signs put in place. He gave special thanks to those who had made it their business to keep the parish tidy.

5. Statement of the Parish Council's accounts to 31st March 2019

Copies were available at the meeting and a copy of the statement is included in the minute book and will appear on the website.

6. Reports from County Councillor

Mr Spratt was unable to attend.

7. Report from District Councillor

Mr Stone sent his apologies and sent a report which is in the minute book and on the website.

8. Reports from Charities.

Elizabeth Barker – Mrs Burroughes had sent a report of the accounts. There is a full report in the minute book and on the website.

The Fuel Allotment – The clerk reported on the accounts and pointed out that all information held on the Charity Commission's records was available on the website.

9. Report from Bressingham School

The Head, Dawn Gudde, sent apologies and a report read by Mr Hewitt. It is in the minute book and on the website.

10. Reports from Parish Organisations

Bressingham PCC

Mrs Hadingham, on behalf of Mrs Burroughes, reported that at last the builders had handed back the church to the PCC and the new work blessed by the Bishop. She spoke of the new notice board commemorated to Elizabeth Handy and of two very successful concerts. The full report is in the minute book and on the website.

Fersfield PCC

Mr Hewitt reported that work on the fabric of the church was ongoing and that the organ too would need restoration work. Attendance at services such as Harvest Festival and the Carol Service were still high. He pointed out that the church was the only public meeting place in the village and that several successful community events had been staged. The full report is in the minute book and on the website.

Village Hall.

Mrs Porter sent her apologies and a report referring to ongoing maintenance and renovation of the toilets. The full report is in the minute book and on the website.

The Ladies Club

Mrs Cole gave a report describing a variety of events and talks encompassing Wendy Keeble's account of life at sea and Janet Peachey's "Preserves and Gin". The full report is in the minute book and on the website.

The Drama Group

Mrs Webb reported another busy year including a production of Mother Goose which made a record breaking £1871. She explained that the group was reforming with a new generation taking over. A copy of the report is in the minute book and on the website.

The Afternoon Club

Mr Brock sent his apologies.

The Allotment Association

Ms Lanchester sent her apologies and a report. It stated that all 28 plots were let and that plot holders had survived and overcome the driest summer for over 40 years. A copy of the report is in the minute book and on the website.

The Footpath and Speed Sign Warden

Mr Traynier reported the speed signs appeared to be having some effect in Common Road but that traffic was still speeding through Fersfield. He expressed disappointment that despite informing the County Council many signs were still damaged or missing. A copy of the report is in the minute book and on the website.

The Website

Mr Claybrook sent his apologies and a report read by Dr McMurray. It described the site the running of which Mr Claybrook took over from the 1st of March and referred to possible improvement in the future. It reported an increasing number of visitors with nearly half new to the site. A copy of the report is in the minute book and on the website.

11. Any other matters

None