



Bressingham and Fersfield Parish Council

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Clerk: Mike Mortimer, 1 Sycamore Close, Palgrave, IP22 1PF

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Monday the 22nd of May 2023 at 7.15 Annual Meeting of the Parish Council at the Village Hall AGENDA

- 1 Election of Chair**
- 2 Apologies**
- 3 Declarations of Interests**
- 4 To Agree the Minutes of the 3rd of April**
- 5 Matters Arising from the Minutes**

10 minutes public speaking time

- 6 Report from District Councillor**
- 7 Co-opt new Councillor**
- 8 Communications**
School Road bin
- 9 Planning**
- 10 Finance**
Audit completion
Parish Partnership scheme
- 11 Adoption of Policy on Working with Local Groups and Associations**
- 12 Groups and Association Representatives (including ALP)**
- 13 Speed Limit Review**
- 14 Flooding**
- 15 Allotment Field**
- 16 Footpaths**
- 17 Mental Health Volunteers**
- 18 Any Other Matters**
- 19 Date of Next Meeting**

A handwritten signature in black ink, appearing to read 'Mike Mortimer', written over a horizontal line.

Parish Clerk



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Bressingham and Fersfield Parish Council

Minutes of the Annual Meeting held on the 22nd of May 2023

The meeting opened at 7.15pm

Present: Councillors, Chair Dr A McMurray, Mrs S Barton, Mr W Hudson, Mrs K Le Gry and Mr M Le Gry. Also present were District Councillor Mr J Easter and three members of the public.

1 Election of Chair

Dr McMurray was elected as Chair.

2 Apologies

Mr M Mortimer. Mrs S Barton agreed to take the minutes in his absence.

3 Declarations of Interests

None.

4 To agree the minutes of the 3rd of April 2023.

The minutes were approved and signed.

5 Matters Arising from the Minutes

There were none but Dr McMurray took the opportunity to express disappointment at the low attendance at the Annual Parish Meeting.

10 minutes Public Speaking Time

The CPR training event held recently was praised.

Work done by County Broadband's contractors on Common Road was reported to be of a very poor standard.

Mr Easter asked that details be forwarded to him to refer to the County Council person dealing with the project.

Interest was expressed in the agenda item about the Allotment Area meadow.

6 Report from District Councillor

Mr Easter explained the procedure for electing a new County Councillor following the death of Mr. Duffin. He then presented his own report.

7 Co-option of new Parish Councillor

Mr D Richardson gave a brief introduction of himself and was co-opted onto the Council.

8 Communications

As these are mostly emails and had been circulated already there was nothing to discuss.

9 Litter Bin

The litter bin recently sited in School Road was discussed and it was agreed that it should be removed. ACTION: Mr Le Gry.

10 Planning

2023/1309 Rosings: approval was recommended.

AD Plant: The chair reported that she is being sent weekly updates from SNDC planning team. As of the last update, the planning team was expecting to issue an enforcement notice by the end of May.

The Oaks: The traffic survey submitted by the applicant has been rejected by NCC Highways Department as unfit for purpose. A new thorough version has been requested.

Fersfield Airfield. The chair had been in communication with Norfolk CC regarding waste processing being carried out. Mr Easter offered to get SNDC enforcement to look at the site from their perspective. ACTION: Dr McMurray to forward details to him.



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11 Finance

A report had been circulated. An audit has been completed. Dr McMurray went through the requirements all of which were met. She then signed the report.

Some questions were asked regarding the cost of work done on the Meadow; it was thought to be poor quality. It was confirmed that the precept has been increased this year.

12 Adoption of Policy on Working with Local Groups

Dr McMurray proposed acceptance of the policy. Mr Le Grys seconded, and it was adopted.

13 Responsibilities

Mr Hudson agreed to continue with footpaths and Mr Richardson offered to assist him. Dr McMurray agreed to take on the allotments. Mrs Barton agreed to take on local groups.

Mrs Le Grys agreed to take on social media.

14 Speed Limit Review

Mr Richardson expressed interest in this and agreed to put a proposal forward. It is our turn for a review of speed limits by NCC. Dr McMurray to forward details to Mr Richardson.

15 Flooding

Wood Lane remains a problem. Dr McMurray had reported it to Anglian Water who said it was not their problem. The clerk is to be asked to pursue a site meeting with Highways. Mr Le Grys and Mr Richardson will approach a person living close to the site for background information.

16 Allotment Meadow

The present provision for allotments is deemed adequate. Consideration of potential uses for the meadow has been ongoing over several months. It is an ongoing cost with no benefit to local people. Its value could be put to better use for the benefit of the community than at present. It was proposed and seconded that it should be sold; the motion was carried.

17 Footpaths

Mr. Hudson read a modified letter to be sent to all landowners in the parish. He has tried to contact NCC with little response. Mr Easter provided a direct email address to use regarding footpaths but pointed out that there is only one person dealing with footpaths for the whole of Norfolk, so response is going to be slow. There is a section on the Highways website for footpaths and they are responsible for repair and replacement of unsafe bridges. Mr Richardson offered to assist Mr Hudson.

18 Mental Health Volunteers

To be considered at the next meeting.

19 AOB

Mrs Barton reported further complaints about County Broadband and agreed to forward them to Mr. Easter as requested.

20 Date of Next Meeting

3rd of July at 7.15 in the Village Hall